



## To Enroll Your Loved One in the Value FLEX™ Plan:

1. Visit our website: [www.glenner.org](http://www.glenner.org).
2. X out of the yellow notification pop up.
3. Click on the SERVICES tab.



ABOUT

SERVICES

TOWN SQUARE®

MEDIA

CONTACT US


4. Go to the Adult Day Care page in the drop-down list of services.
5. Scroll down to the purple box & click on:

 SCHEDULE ATTENDANCE

Are you enrolled in our Value FLEX Plan™?

If so, click here to schedule your loved one's days of attendance.\*

\*This scheduling website is for Value FLEX Plan™ Members only. If you are enrolled in our traditional scheduling and payment plan, please call your day center directly.

 SCHEDULE ATTENDANCE

Click [HERE](#) for more information about the Value FLEX Plan™

CLICK FOR INSTRUCTIONS ON ENROLLING IN THE VALUE FLEX™

### IMPORTANT

- When you click on SCHEDULE ATTENDANCE, you will be directed to a site called SimplyBook.me.
- Please pay on the same day as your loved one's 1<sup>st</sup> day of attendance.
- You will not be able to book the 1<sup>st</sup> 2 days. These will be coordinated for you.

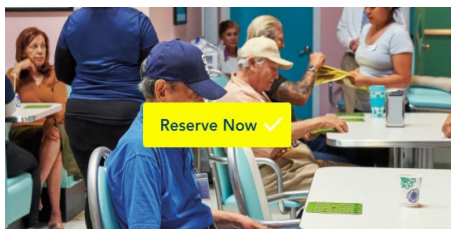
6. **If this is your 1<sup>st</sup> time scheduling** your loved one's attendance, scroll all the way to the bottom & click on the green bar that says, "Start for \$995". The site will walk you through the process.

Start for \$995 .00

### IMPORTANT

- When 1<sup>st</sup> signing up, please enter your loved one's name, not your own.
- For the email & phone number, please use *your* information.

7. **If you are already a Value FLEX™ member**, click on the yellow button that appears over the image of our participants enjoying Rosie's Diner! Select which center your loved one attends, & the site will guide you from there.



### IMPORTANT

- Be sure to book 24-72 hours in advance.
- If you would like your loved one to attend a full day, please reserve **both** the morning & afternoon timeslots.